

MINISTRY OF ENERGY AND ENERGY AFFAIRS

International Waterfront Centre, Tower C, #1 Wrightson Road, Port of Spain Tel: (868) 623-6708; 626-6334; Fax: (868) 623-4810

Application Form for Processing Licence

Application Type: New Licence Renewal						
APPLICANT DETAILS						
Applicant's Name (Name in which licence	ee is to be granted)					
Applicant's Address						
Tel Number Company / Business Registration No.	Fax Number		Email			
Name of Person Authorised to Sign on Bo Company or Business)	enan of Applicant (for a					
		ID / DP / F	Passport # (copies of two types required)			
Board of Inland Revenue Number		Vat Registration Number				
DDOCESSING LOCATION DET	ATT S					
PROCESSING LOCATION DETAILS						
	ants, or address of land on wh	ich plant is	to be located; please check box and specify below)			
Existing Processing Plant						
New Plant to be installed	J					
Integrated Processing Plant	located within the sar	If the Processing Plant is Integrated with a mining operation (i.e. located within / will be located within the same licenced acreage / acreage to be licenced, as a mining operation) provide name and number on the Mining licence or name of applicant on Mining licence application form, for the said acreage (if available):				
Stand Alone Processing Plant						
(please check appropriate box)						
Land Area (hectares / acres)	Land Status (State or	Private)	Name of Land Owner			
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Ward Sheet No.	Topographic Sheet N	Ю.				

MANAGER DETAILS						
Processing Manager Name	Address	T	Tel Number / Fax / Email			
Qualifications		Experience (include on separate sheet if necessary)				
PROCESSING OPERATIONS DETAILS						
(please tick)	(√)	Mineral(s) to be Proces	ssed and Source of Mineral(s)			
Washing Screening Crushing Blending						
Other (please state)						
PROCESSING PLANT DETAILS						
Plant Type (Fixed or Mobile)		Product Sizes:				
Make and Model of Plant		1.				
		2.				
New or Used Plant (and year of manufacture)		3.				
		4.				
Plant Capacity (include units)		5.				
(please tick) √)		6.				
Primary Crusher Secondary Crusher Tertiary Crusher Kiln Furnace Other (please specify):						
Electricity Source		Daily Consumptio	n			
Water Source		Daily Consumption				
Fuel Storage		Daily Consumption				
Lubricant Storage		Daily Consumption				
OTHER EQUIPMENT DETAILS (please specify types and numbers)						
(please tick)	(√)		(√)			
Fork Lifts / Crane Loader Excavator Tractor Diesel Fuel Truck		Dump Trucks Pick Up Back Hoe Water Truck				
Other (please state)						
Additional Remarks/ Details						

DECLARATION/UNDERTAKING

In accordance with section 45 (3) (b) of the Minerals Ac	et, Chap 61:03, I
hereby declare that the particulars and the statements made i	n this application are true and correct to the best of my knowledge
and belief and nothing has been concealed or held therefre	rom. I understand that it is an offense, punishable by a fine and
imprisonment, to make a false declaration.	
Signature of the Applicant	Date/ (dd/mm/yyyy)
FOR OFF	ICIAL USE ONLY
Name of Officer Processing Application	Date Received:
Signature of Officer Processing Application	// (dd/mm/yyyy)

GUIDELINES FOR APPLICANTS

- 1. Please complete all sections legibly.
- 2. Supplemental pages are to be inserted where required.
- 3. Please retain a copy of your submission.
- **4.** The prescribed fee must accompany application.
- 5. All financial data submitted are to be quoted in Trinidad and Tobago (TT) dollars only.
- **6.** Copies of the following are required, where applicable:
 - a. Title Documents, and Lease/permit (where applicant is not the owner of land)
 - b. Evidence of Satisfaction of all outstanding royalty payments
 - c. Eight (8) Originals of a Survey Plan
 - i. Approved by the Director of Surveys, for State land
 - ii. Registered by the Director of Surveys, for Private land
 - d. Certificate of Incorporation / Certificate of Business Registration
 - e. Organizational Structure for Processing operations
 - f. A letter from a recognized financial institution (indicating that the Applicant possesses the financial capacity to conduct the operations for which a licence is being sought)
 - g. Processing Plan (to be completed using template)
 - h. Rehabilitation Plan (to be completed using template)
 - i. Certificate of Environmental Clearance (CEC)
 - j. Town and Country Planning Approval
 - k. Water Abstraction Permit (from the Water and Sewerage Authority)
 - 1. Certificates and other qualifications of the Processing Manager (indicating that the Applicant possesses the technical qualifications necessary to conduct the operations for which a licence is being sought)
 - m. Performance Bond (to be posted if licence is approved)

- n. Rehabilitation Bond (to be posted if licence is approved)
- o. Receipt for payment of licence application / renewal fee
- p. Land and building taxes receipt (most recent)